



## The Honourable Jeannie Ehloak

10-May-21

Mr. Graham Steele  
Information and Privacy Commissioner  
PO Box 1000, Station #270  
IQALUIT, NU X0A 0H0  
**Email: admin@atipp-nu.ca**

Dear Mr. Steele;

Thank you for your letter of February 10, 2021 with the review report (21-189) containing your findings and recommendations regarding the investigation of a privacy breach complaint pursuant to section 49.5 the *Access to Information and Protection of Privacy Act*.

I would like to express my appreciation for your efforts to bring this matter to a conclusion as provided for under the *ATIPP Act*.

In response to your recommendation related to the Department of Community and Government Services (CGS), the CGS employee who leaked the complainant's personal information [REDACTED]

As a follow-up to your remaining recommendations, a supplemental letter from the department of Executive and Intergovernmental Affairs ATIPP Office is also attached.

The department takes these matters very seriously and will continue its participation in the ATIPP Coordinator Committee to discuss the prevention of similar incidents from occurring in the future.

Sincerely,

Jeannie Ehloak

cc: Mr. Kyle Seeley, Deputy Minister, Community and Government Services



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## TERRITORIAL ATIPP OFFICE SUPPLEMENTAL NOTES REVIEW REPORT: 21-189

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**FOR:** The Department of Community and Government Services

**PURPOSE:** The Territorial ATIPP Office recognizes that the Information and Privacy Commissioner's Review Reports often contain recommendations that serve more than solely the responding department. These notes are intended to support the responding department by discussing Government of Nunavut wide implications and the next steps.

**DATE:** May 5, 2021

The Territorial ATIPP office has reviewed the Department of Community and Government Services' response to the IPC's recommendations and notes that the recommendation directly for the department has been accepted and completed.

The Territorial ATIPP Manager acknowledges and commits to reviewing the following recommendations addressed to the Department of Executive and Intergovernmental Affairs, to:

- Enhance the ATIPP policy manual's section on the anonymity of applicants
- Add a module to the ATIPP coordinator training regarding an applicant's right to anonymity
- Develop a conflict-of-interest section in the ATIPP policy manual

Implementing the above recommendations will be achieved through the ATIPP Coordinator's Committee (ACC) which typically meets once a month. The ACC is responsible for discussing issues related to ATIPP function, creating policies and procedures that support the ATIPP Act, and reviewing the administrative practices.

During the April 2021 meeting the discussion on a conflict of interest policy began. The work is on-going and will continue in tandem with revision of the applicant anonymity section of the ATIPP manual. Once near completion, the ACC will present the changes for comment to all relevant authorities, including the IPC.

Similarly, once the Territorial ATIPP Office has added a module concerning anonymity to the training and it has passed through the ACC, it will be presented to all relevant authorities for comment.



Yuri Podmoroff

Manager, Territorial ATIPP Office, Executive and Intergovernmental Affairs